privacy policy

2025

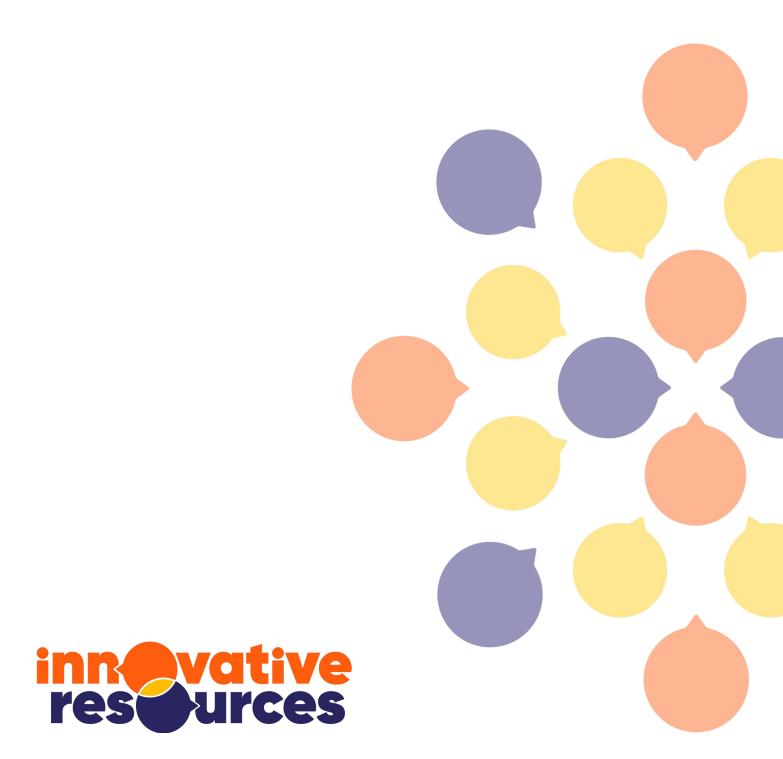




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innovative resources privacy policy

introduction

Innovative Resources is committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information in accordance with the Privacy Act 1988 (Cth), including the Privacy and Other Legislation Amendment Act 2024.

Innovative Resources is a not-for-profit publisher of resources including card sets, stickers, books, picture books, tactile products, and digital materials. In addition, Innovative Resources provides in-person and online workshops and training. Innovative Resources markets and sells these materials through our website and various other media and social media outlets.

Innovative Resources is a trading name of Anglicare Victoria (ABN: 97 397 067 466). Anglicare Victoria is a community services organisation providing child, youth and family services in Australia. Innovative Resources abides by the <u>privacy policy</u> of Anglicare Victoria.

collection of personal information

We collect personal information necessary for us to provide you with our products and services. This may include:

- Your name, address, email address, and phone number.
- Payment details, including credit card information.
- Information about your orders and preferences.

We collect this information directly from you when you place an order, submit a proposal for publication, create an account, register for our training offerings, interact with us via our social media platforms, or contact us for support.

use of personal information

We use your personal information to:

- Provide and improve our products and services.
- Process and fulfill orders.
- Communicate with you about your orders, account, and our products and services.
- Comply with legal and regulatory requirements.
- Conduct research and analysis to enhance our offerings.

disclosure of personal information

We may disclose your personal information to:

- Third-party service providers who assist us in operating our website, processing payments, and delivering orders.
- Legal and regulatory authorities as required by law.

We will not sell, trade, or rent your personal information to third parties for marketing or other purposes without your consent.

cookies and tracking technologies

Our website uses cookies and similar tracking technologies to enhance your browsing experience and collect information about how you use our website. You can control the use of cookies through your browser settings.

data security

We take reasonable steps to ensure your personal information (including any sensitive information) is collected in a manner that is fair, lawful, and transparent. We also implement appropriate safeguards to protect information from unauthorised access, use, or disclosure.

access and correction

You have the right to access and correct your personal information held by us. If you would like to access or correct your information, please contact us at info@innovativeresources.org.

third party representatives

Innovative Resources is not responsible for the privacy practices of websites or social media pages belonging to other organisations, businesses or individuals including resellers, agents or suppliers. Neither is Innovative Resources responsible for the in-person sales practices of retailers, trainers or agents.

changes to this privacy policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. The updated policy will be posted on our website, and we encourage you to review it periodically.

privacy complaints

If you have a complaint about Innovative Resources' compliance with the Australian Privacy Principles or concern about any aspect of our privacy policy or practices, please contact us as soon as possible. Innovative Resources will investigate your complaint and respond to you within a reasonable time, in accordance with our legal obligations, and take any necessary corrective actions.

For further information about privacy issues, please see the Office of the Australian Information Commissioner.

contact us

If you have any questions or concerns about this Privacy Policy or our privacy practices, please contact us at:

Innovative Resources 62 Collins Street, Kangaroo Flat, VIC 3555 Australia info@innovativeresources.org +61 3 5446 0500

w: innovativeresources.org